

Greetings Friends,

For a few months now, we have been working on implementing a new software program for Grace. This software, called ChurchTrac, allows us to have our people, giving, finances, and more in one place. The implementation phase is nearly complete. Now is the exciting part of inviting all of you to join ChurchTrac.

ChurchTrac utilizes a member access portal called Church Connect. Through Church Connect, you can give online, see your giving history, manage your profile information, view member directories, and hopefully in the future, register for events. To register for member access, and we highly encourage everyone to do so, follow these instructions:

1. Click on this link: <https://0decbbe8.churchtrac.com>
2. Click on "Create an Account."
 - If your email address is already in our database (if you are receiving this, it probably is) you will be directly connected to your existing profile.
 - If for some reason your email address is not on file, go ahead and fill in the information requested, and we will either create a new profile or update the existing one.
3. You will receive an email with your "passcode" to login.
 - Upon logging in for the first time, I highly recommend either logging your passcode in a password keeper or changing your it to something you will remember. You can do the latter by clicking the gear icon in the top right hand corner.
4. Once the previous steps are complete, all of Church Connect's features can be found within the menu button in the top left corner of the page.

If you do not wish for your family to be included in a member directory, you can either disable that option yourself by going to the menu, choosing "Directory List", and un-toggle the button at the top center beside "Include my family..." or send an email to gracepcaspartanburg@gmail.com and ask to be excluded from the directory.

If you happen to receive an error message anytime during the setup process, try using a different browser. We have had some issues with Firefox.

Online Giving

It is the leadership's goal to process all of our online giving through ChurchTrac by June 14th. Mission North America (MNA) has been very kind and generous to continue to process our online giving at no charge to us even though we are no longer a church plant. It is time we take that responsibility and cost on ourselves. Additionally, processing the online giving ourselves will allow us immediate access to the funds instead of MNA holding them and us periodically receiving lump sums by request for distribution.

For those of you who just set up online giving with MNA, we apologize. We were waiting for a platform update from ChurchTrac to be released before we shared it with everyone, and naturally, it came out just as COVID-19 began disrupting our daily lives.

ChurchTrac allows for giving via ACH, or as an alternative, by credit or debit card. Please be mindful that the processing costs associated with credit and debit cards is much greater than with ACH. To be able to make the most of your giving, we encourage people to use ACH.

To set up online giving through ChurchTrac:

1. Login to Church Connect. <https://0decbbe8.churchtrac.com>
2. Go to the menu button in the upper left hand corner and choose "Online Giving."
3. Choose either "ACH / Checking" (preferred) or "Credit/Debit".
 - The first (and recommended) option for setting up ACH uses an integration called Plaid which allows you to log directly into your online banking and instantly verifies your account.
 - The second way to set up ACH is to enter your routing and account number. ChurchTrac will make two small deposits into your account, which you will then verify. This process takes a few days to complete.
4. You can either choose "Tithes / Offerings" or "Designated" for your gift. If it is a "Designated" gift, please specify in the memo whether the money is intended for the mercy fund, building fund, etc.
 - Please note: Gifts can only be designated for funds that Grace already has in place.
5. You will also see options to set up recurring donations every week, every other week, and every month. Unfortunately, there is not an option for choosing the day of the week or month. Whatever day or date that you process your first donation on will be the same for all future donations.

We are excited to be launching Church Connect and look forward to taking advantage of its features. If you have any questions or issues in accessing Church Connect, please contact JaiLynne Wood. gracepcaspartanburg@gmail.com or for a quicker reply 843-412-2037.

Blessings to all,

JaiLynne Wood, Financial Assistant

Justin Kendrick, Pastor

Thomas White, Treasurer